

Terms of use of the iSupplies e-Procurement platform

This agreement between you or your business (hereinafter "You") and iSupplies (hereinafter "Platform") governs your use of the iSupplies e-procurement platform offered by iSmart P.C.

General

iSmart P.C. (<http://ismart.gr/>) is a constantly growing company operating in the field of IT and the Internet. Its executives are graduates of the Department of IT and Telecommunications of the National and Kapodistrian University of Athens with extensive experience in new technologies. iSmart is certified according to the ISO 9001:2008 standard for Software Design, Development and Support.

Platform services subject

Among the services and products provided by our company is the iSupplies platform (<https://isupplies.gr/>), which is used by public and private sector entities to conduct electronic tenders for the procurement of goods and services. It is designed to maintain transparency and the currently applicable procedures for implementation (law 4412/2016) of procurements (for public sector organizations) up to €20,000 (excluding VAT) as well as of summary tenders from €20,000 to €60,000 (excluding VAT).

Registration and use of the platform

You can use the platform only if you have registered and only if you are a natural or legal person, professional or supplier of goods or services (hereinafter referred to as "supplier") and you wish to be added to the supplier register of the collaborating entities who use the platform to conduct their tenders or market research. Therefore, only persons who have the legal right can register on the platform.

Activation of user accounts

For the above reason, and for further security reasons, the activation of the accounts of the

suppliers is not done automatically after their registration. On the contrary, the accounts are activated if the platform administrators verify and verify, via telephone or electronic communication, the correctness of the information declared during the registration application. If communication is attempted by the platform administrators without a response, or if a deliberate mismatch is found between the actual and the information declared during the application, then the account will be considered false and will not be activated.

Privacy and Personal Data Protection Policy

The protection of your personal data is very important to us. The company iSmart P.C. is committed to you by respecting your privacy and ensuring the proper maintenance and operation of its security systems in order to protect your personal data.

The purpose of this Privacy and Personal Data Protection Policy is to inform you about the type of personal data that our company collects from you, how we process (collection, storage, use, transmission) your personal data, how they are protected, and the rights you have with respect to this processing, which in any case is carried out in a reliable and transparent manner.

What information do we collect about you and how do we use it?

When users register on the platform, we collect the following information:

Company details (name, VAT number, tax ID, telephone and fax number, telephone, address, website and business sectors) and contact details of the person in charge (name, position in the company, contact email).

This information is necessary to ensure communication between suppliers and platform administrators as well as those responsible for conducting online tenders and market surveys of collaborating entities. This information will not be reused for a purpose incompatible with the scope of our service. Our company undertakes not to sell, transfer or disclose platform users' data to third parties not related to collaborating entities without the user's consent or unless required or permitted by law. The accuracy and truthfulness of the data declared is up to the user himself.

How we share the information we collect

The information we receive from you is important. Therefore, in no way will we exploit your information or transfer it to third parties outside our company without your consent, except in the cases noted in this Policy.

Access to your personal data is allowed only to authorized persons-partners who are required to have access to serve the operational needs of the company. These persons are either employees of our company or employees of the partnering entities with the platform.

What is the period of data storage

iSmart P.C. retains the data described above for as long as the user maintains an active profile on the platform. In case of deletion of the user's profile, the personal data is deleted on the spot. For legal tax and audit reasons, the company details (tax ID, name), as well as the accompanying documents that the user has uploaded to the platform during his participation in competitions, are retained in the system even after the user is deleted for a maximum period of 10 years.

What are your rights as a user and how to access and control your information?

In any case, you have control over the processing of your personal data. In particular, with the new General Data Protection Regulation (GDPR) 2016/679 of the European Union, the following rights are recognized and guaranteed:

- Right to transparent information, communication and arrangements for the exercise of your rights (articles 12, 13, 14 GDPR), i.e. your right to be informed about how your personal data is used (as detailed in this Privacy Policy)
- Right of access (article 15 GDPR) to the personal data that we have collected from you through the electronic platform in the “Profile” section.
- Right to correction (article 16 GDPR) of inaccurate personal information that we have about you through the electronic platform in the “Profile” section.
- Right to erasure (“right to be forgotten”) (article 17 GDPR) of the information we have about you after contacting the company.
- Right to restrict the processing of your personal data (Article 18 GDPR)
- Right to data portability (Article 20 GDPR), i.e. the right to transfer your data either to you or to another service provider
- Right to object (Article 21 GDPR) to the processing of your personal data
- Right to withdraw your consent already given (Article 7 GDPR), i.e. to withdraw your consent at any time for processing based on consent. The lawfulness of the processing of your data is not affected by the withdrawal of consent up to the point at which you requested the withdrawal.
- Right to file a complaint with the competent supervisory authority, the Personal Data Protection Authority (1-3 Kifissias Avenue, Athens, P.C. 115 23, +30 210 6475600, contact@dpa.gr)

How we transfer the information we collect internationally

The company does not transfer your personal data either within the EU or outside to third countries. In case this happens, users will be informed accordingly by updating this privacy policy.

How we keep your information safe

We use the necessary technical and organizational measures under the GDPR in order to ensure that your personal data is secure throughout its processing, and we constantly make every effort to keep it safe.

Notification of the Data Protection Officer and Exercise of User Rights

If you wish to exercise your rights or be informed about the processing of your personal data, please contact our company by sending an email to info@isupplies.gr or by phone at: 210 3601671. The Data Protection Officer is Mr. George Kallianesis, who will be able to answer your questions or requests.

The company reserves the right, after studying your request, to proceed within a period of one month or more, in case of justified delay, to satisfy it and provided that it is lawful and justified. Before providing you with personal data, we may ask you for proof of your identity and sufficient information about your transactions with us from which we can identify your personal data. If you decide to unsubscribe from a service or communication, we will try to delete your data as soon as possible, although we may need some time and/or information before we can process your request. The company reserves the right to retain your personal data in cases where it is legally obliged to do so or to exercise legal claims or to fulfill its contractual obligations. Cookies

The iSupplies platform may use cookies for the proper functioning of its services and pages. Cookies are small text files (in .txt format) that are sent and stored on the hard drive of each visitor/user's computer, provided that the latter has chosen to accept cookies. Cookies are used only to facilitate the visitor/user's access to specific services of the pages, as well as for statistical purposes in order to determine the areas in which the services of the pages are useful or popular.

The visitor/user may configure his/her browser in such a way as to either warn him/her (the user) about the use of cookies in specific services of the pages, or to not allow the acceptance of the use of cookies under any circumstances. In case the visitor/user does not wish to use cookies for his/her identification, he/she may not have further access to these services.

Charges

Our services and the use of the platform are free for all suppliers.

Contact

For any clarification, question or problem that may arise, please contact the company iSmart P.C. by phone at 2103601671 or electronically at info@isupplies.gr.